

STATE OF NEVADA

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**DEPARTMENT OF HEALTH AND HUMAN SERVICES
HEALTH DIVISION**

Office of Epidemiology
4150 Technology Way, Suite 211
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Telephone: (775) 684-5911 · Fax: (775) 684-5999

September 9, 2010

Dear Patient Safety Officer/Sentinel Event Reporter:

The Office of Epidemiology has assumed the duties of the Sentinel Event Registry. Along with this organizational change, Stephanie Robbins and I will be relocating to the main Health Division building on Technology Way.

Effective September 27, please ensure that sentinel event reports are directed to either our new mailing address or fax number as indicated on the next page. While we have yet to be assigned new telephone numbers, you may contact either of us on or after September 27 by dialing the Office of Epidemiology's main line—also noted on the next page—and asking the receptionist to direct your call.

In addition, we have recently revised the electronic forms used to report a sentinel event. Before the current versions are approved internally and by the State Board of Health then distributed for your use, we would like to take the opportunity to solicit your input, feedback, and suggestions—particularly regarding usability.

If you would like to comment or offer suggestions, please submit them to Stephanie Robbins by September 15.

Sincerely,

A handwritten signature in blue ink that reads "Jay Kvam".

Jay Kvam

Stephanie Robbins
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accompaniments (2):

sentinel event report form [part 1] [2010-09-01].dot

sentinel event report form [part 2] [2010-09-09].dot